

INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Scrap Metal Dealers Act 2013 – Fees and Charges
Decision-maker	Leader of the Council
Earliest date when decision can be taken	27 September 2013
Key decision – Yes/No?	Yes
Date published on forward plan	July 2013
Date sent to cabinet member	27 September 2013
Recommendation	1. That the schedule of fees and charges in respect of applications for licences under the Scrap Metal Dealers Act 2013, set out in Appendix A to this report, be approved with effect from 1 October 2013.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Deborah Collins, Strategic Director of Environment & Leisure
Report author (Name and job title)	Jonathon Toy, Head of Community Safety & Enforcement, E&L
Contact Number	020 7525 5214

PART B

(Cabinet member to complete this section)

DECISION(S)
As per recommendation

REASONS FOR DECISION
As per report

ALTERNATIVE OPTIONS CONSIDERED

**ALTERNATIVE OPTIONS
CONSIDERED**

None

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/reject the ~~recommendations~~ set out in the report.*

or

I approved an ~~alternative~~ course of action set out in Part B.*

or

I have referred this ~~matter~~ to the Full Cabinet for decision.*

(* - Please delete as appropriate)

Signed.......... Dated..... 27.9.13.....

Cabinet Member

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.